

November 10, 2016

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Ron Scharffenberg. Members present: Ralph Dybdahl, Sheldon Butzke, Marc Dick and Steve Gordon.

Chairman Scharffenberg led the Pledge of Allegiance.

Chairman Scharffenberg called for approval of the Agenda. Motion made by Butzke to approve the Agenda as sent. Second by Gordon and motion carried.

The minutes from the October 25th meeting were sent to Board members for review prior to publication. Chairman Scharffenberg called for approval of same. Motion made by Dybdahl to approve the minutes for publication. Second Gordon and motion carried.

The canvas of votes from the November 8th, General Election, was held. The Poll Books were reviewed with the number of voters compared to the ballots counted in each Precinct and to the Recap Sheet for the respective Precinct. No discrepancies were noted.

Commissioner Reports: Butzke attended the Weed Conference held in Mitchell.

Mic Kreutzfeldt, Hwy Supt, informed the Board that the Five-Year County Highway and Bridge Improvement Plan is officially approved and applications for the Bridge Improvement Grant Program can now be submitted for structures as listed in the approved Plan. The following bids were received for the Co Hwy 16W & 16AE Paving Project: Commercial Asphalt \$1,166,617.50; Double H Paving \$1,565,194.35 and Asphalt Surfacing Company \$1,565,955.40. Motion was made by Dick to accept the bid from Commercial Asphalt. Second by Gordon and motion carried. Kreutzfeldt told the Board that a snow windrows or snow fence will be allowed to be placed on north side of

252nd St to help hold back snow. Current projects include ditch clean out on 245th St at Ramsey, culvert end repairs and putting the second lift of gravel lift on 261st St.

Motion made by Gordon to convene as Drainage Commission. Second made by Butzke and motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit applications, noting that downstream landowner signatures were obtained and he has signed off on them:

D15-028 (amended)	Betty A Parry	NE4 33-102-54 Ex N572' of E728' & Ex
That Part of Lot H-1 Lying therein		
D16-011	B Blindert LLC	SE4 Ex W170' of N1723' & Ex W316' of
S917' thereof 13-104-55		
D16-012	Marlys Forster	NW4 Ex E587' of N1320' 31-103-55
D16-013	Marlys Forster	NW4NW4 & E2NW4 20-103-55
D16-015	Donald Albers	NW4 3-103-55

The Board reconvened as Board of County Commissioners.

Welfare Director, GERALYN SHERMAN, and the Commissioners reviewed Care of Poor cases and lien payments made during the month of October. One Notice of Hospitalization was received from Avera McKennan Hospital (2016-61). One Notice of Hospitalization was received from Madison Regional Health System (2016-62).

Motion made by Butzke to enter into Executive Session at 10:30 a.m. to discuss personnel issue. Missy Lauck, CHN, Dana Sandine, Dept of Health Regional Manager, and Auditor Sherman were present. Second made by Gordon and motion carried.

Chairman Scharffenberg declared out of Executive Session at 10:50 a.m. Motion was made by Butzke, that Lauck offer the secretarial position in the Community Health Nurse Office to Jessica Klinkhammer. Second made by Dybdahl and motion carried. The Board thanked Lauck and Sandine for their time. Lauck thanked Butzke and

Scharffenberg for making time to attend the job interviews and she thanked the Board for their support through this difficult time.

Motion made by Dybdahl to approve the 2017 Alcoholic Beverage License Application for Hewitt Holdings d/b/a Battle Creek Steakhouse. This is for a Retail (on-sale) Liquor license. Second made by Gordon and motion carried.

Motion made by Dick to authorize Chairman Scharffenberg to sign the 2017 Lake County Jail Contract, \$75.00/day. There is also the option of GPS house arrest set at \$35.00/day. Lake County will begin to house females in January 2017. Second made by Butzke and motion carried.

Motion made by Dybdahl to authorize Chairman Scharffenberg to sign an updated Minnehaha County Jail Contract effective November 1, 2016; \$93.43/day. Second made by Butzke and motion carried. It was noted that at the present time Minnehaha County is at capacity and does not have beds available to rent.

Motion made by Dybdahl to authorize Chairman Scharffenberg to sign the Emergency Management Personnel Action Form which notes current salary and proposed 2017 salary. Second made by Gordon and motion carried.

The following building permits were issued the month of October:

2016-41	Lucas P Wynne	move in mobile home	Miller-
Green Tract 1 in SE4 11-102-53			
2016-69	Leland Buseman	lift house-new basement & addn	SW4
Ex 1 AC & Lot H-1 24-101-54			
2016-70	Joseph & Angela Hamm	40x80x14 pole shed	Tract 1
Schaefer's Addn in SW4 31-101-53			
2016-71	Greg&Bonnie Nugteren,LivTrust	grain bin	S2NE4
33-101-53			
2016-72	Darrell & Hollie Engbrecht	15x30 room addition	Lot A
Tract 2 Larson's Addn in W2SW4 35-102-53			
2016-73	Maria Dewold	28x60 new mobile home	Leased
site in SE4 10-101-53			

2016-74 24-102-56	Kenneth Stahl Farms Inc	40x240 hoop barn	SE4
2016-75 Riverview Estates an Addn & an Undivided	Rebecca & Brett Goeden	28x48x12 pole shed	Tract 5 1/6 Interest in Tr 8 Riverview Estates SE4 3- 101-53
2016-76	Pollman Brothers	new basement N397.06' of E1002.00' of NE4 3-101-55	
2016-77 of E726' of NE4 30-102-56	Scott & Amanda Stahl	40x80x16 cattle shed	N900'
2016-78 of S442' of SW4 of 15-103-55 Ex Lot H-1	Travis Miller	28x30 garage	E630'

The October Law Enforcement Report was noted and filed.

The October Clerk of Courts Report was noted and filed.

The October Report for Southeast Facilitation Project was noted and filed.

Auditor Sherman presented an updated list of Search & Rescue Members to the Commission. Members include Jerry Heumiller, Paul Deters, Marvin Johnson, Nathan Olinger, David Oyen, Mike Heumiller, Brad Stiefvater Jr, Dustin Weber and Darin Koch. Sherman noted that the list has been provided to the County's work comp insurance carrier.

Motion made by Butzke, second Dick, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 11/6/16:
Commissioners 1461.55, mileage 184.80; Auditor 2836.41; Treasurer 3650.15; States Attorney 2267.31; Custodian 1185.19; Dir of Equalization 4009.04; Register of Deeds 2823.07; Veterans Service Officer 186.76; Sheriff 7997.03; Contract Law 4350.00; Care of Poor 230.77; Welfare 275.04; Community Health Nurse Secretary 1545.61; Extension 616.98; Weed 330.77; Drainage 307.69; Planning & Zoning 307.69. General Election

Precinct Workers, school, election day & mileage 3882.96; SD Remittance Center, 2nd ½ appropriation Animal Damage Control Fund 1595.64; A & B Business, office supplies & toner 399.60; Advanced Systems Inc, monthly copier contract 19.90; Edward Angel, court appt attorney for Anthony P Carver 69.94; AutoEx LLC, law enforcement auto supplies & service 681.52; Brown & Saenger, office supplies & toner 170.93, election supplies 28.84; Card Service Center, care of poor-gas for 2 travelers 39.45, law enforcement conference meals 202.81, ammunition, gas, postage & training batons 291.45; Chesterman Co, water 28.00; City of Bridgewater, November ambulance appropriation 3215.41; Davison County Sheriff, September jail services 3800.00; Sena Dover, mental health evaluation 150.00; Dust-Tex Service, dust mop rent 27.17; Tamara Duxbury, election-resolution board member 25.00; Election Systems & Software, General Election ballots 1027.58; Mike Fink, Sept/Oct expenses 263.86; Frantzen Reporting, court reporting 216.70; Kathryn Heumiller, blood alcohol services 100.00; Rebecca Hoiten, election-resolution board member 25.00; Holiday Inn City Centre, SD Planners Conference, 99.00; Inter-Lakes Comm Action, November CSW funds 688.42; Tammra Kreutzfeldt, election- resolution board member 25.00; Larry's Food & Auto, law enforcement vehicle supplies & service 499.17; Carol Lauer, election-resolution board member 25.00; Lewis Family Drug, prisoner care 785.29; Philip Loving, mental health evaluations 200.00; Marco Technologies, monthly copier contract 47.42; McCook County EMS, November ambulance appropriation 7930.45; McCook County Publishing, election publications 5180.94, minutes, help wanted ads & zoning notice 1108.64; McCook County Treasurer, postage 356.00; Dwayne McIntyre, election mileage 54.60; MES Companies, wireless mic & labor 345.00; Microfilm Imaging System, scanning

equipment rent 469.00; MidAmerican Energy, utilities 102.50; Montrose City, water for weed spraying 65.50; Morgan Theeler LLP, court appt attorney for Kyle E Hurden 1208.00, for Dylan A Romero 734.80, for Charles V Edwards 578.40; Neve's Uniforms & Equipment, law enforcement uniforms 393.50; Noll Collection Service, lien collection fee 164.50; Office Depot, office supplies 79.65; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 73.60; Salem Community Drug, office supplies 4.27; Salem Special, help wanted ads 187.52, rezone notice 30.40, office supplies 130.50; Santel Communications, printer cables 14.95; SD Achieve, services for 5 residents 300.00; SDPAA, 2017 liability insurance renewal 31317.72; SeaChange Print Innovations, Primary & General publication ballots 350.00; Geralyn Sherman, election mileage 50.82; Sioux Falls Food Bank, Food Pantry delivery charges 70.00; Brenda Stadel, Sept/Oct website design changes 100.00; Sturdevant's Auto Supply, generator supplies 20.77; James D Taylor PC, 2016 mental illness matters 4609.33, court appt attorney for Michael Karel 2985.06; Town of Spencer, water for weed spraying 24.00; Triotel Communications, telephone/internet service 638.84; Tyler Technologies, annual software maintenance 17793.59; Verizon Wireless, cell phone service 196.07, internet modem service 255.68; Xcel Energy, utilities 680.62.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 11/6/16: Hwy Dept 16569.83. A & B Business Solutions, daily reminder calendar 31.28; Adams ISC, hot asphalt hoses 1362.84; Anderson Publications, help wanted ads 57.00; Blackstrap Inc, road salt 3116.38; Butler Machinery, parts 703.23; C & B Operations, windshield & seal 598.86; Campbell Supply, tools 669.99; Canistota City, water for bridge deck 28.00; Card Service Center, rebar for salt shed 54.00, office supplies 113.60; Central Farmers

Coop, truck tire repairs 693.60; Dakota Fluid Power, hydraulic hose 50.58; Forterra Pipe & Precast, pipe 687.60; Gessner Welding & Repair, supplies 65.00; Independent Repair, oil & fuel filters 91.23; McCook County Publishers, transportation plan meeting notice 88.13; Michael Todd & Company, tools & light bar 321.22; Montrose City, water for deck cleaning 20.00; North American Truck & Trailer, gaskets 14.54; Northern Truck Equipment, parts 259.26; Pomp's Tire Service, parts & labor 368.00; Puthoff Repair supplies 511.06; RBS Sanitation, garbage service 56.25; Salem City, utilities 73.15; Salem Lumber, supplies 80.44, salt shed supplies 331.46; Salem Special, help wanted ads 170.58; Jayme Sargent, HP Pavilion 23 computer 250.00; SDPAA, 2017 liability insurance renewal 15905.77; Servall Towel & Linen, towel & mat rent 50.02; Southeastern Electric, utilities 28.13, meeting room rent 28.17; Stan Houston Equipment, supplies 333.95; Sturdevant's Auto Supply, supplies 399.92; Town of Spencer, water for bridge deck 40.00; Triotel Communications, telephone/internet service 106.04; TrueNorth Steel, culvert 17396.67; Wheeler Lumber, lumber for salt shed 10115.82; Xcel Energy, utilities 556.05; Zapp Hardware, supplies 124.94.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West

Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 211.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 11/6/16:

EDS Director 1305.69. SDPAA, 2017 liability insurance renewal 960.98; Brad Stiefvater, October expenses 146.32; T & C's Pit Stop, Search & Rescue auto fuel 70.00; Triotel Communications, telephone/internet service 96.22.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 11/6/16: Sheriff

Secretary/Dispatcher 115.38.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 11/6/16: Dir of IRS, county share of FICA 2946.98, Medicare 689.28; SD Retirement System, county share of retirement contribution, 3061.42; Wellmark Blue Cross/Blue Shield, county share of health insurance premiums 5946.87.

The Auditor's Account with the County Treasurer for the month of October, 2016: deposits in banks, \$7,372,264.97; cash to deposit, \$2,754.20; checks to deposit, \$665,447.95; CC payments, \$0; Cash Items (postage) \$356.00; Treasurer's Cash, \$1,214.00; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$8,842,987.12.

The Board asked Missy Lauck, Comm Health Nurse, to rejoin the meeting. Motion was made by Dybdahl to enter into Executive Session at 11:30 a.m. to discuss personnel concern. Auditor Sherman was also present. Second made by Gordon and motion carried. Chairman Scharffenberg declared out of Executive Session at 11:40 a.m.

The meeting adjourned subject to call.

Dated this 10th day of November, 2016.

Ronald Scharffenberg

Chairman, McCook County
Commission

ATTEST:

Geralyn Sherman _____

Auditor, McCook County